



**ROYAL  
DERBY  
HOTEL**

## **FUNCTION TERMS AND CONDITIONS**

### **Room hire, deposit and cancellation.**

On a Friday or Saturday a \$200 deposit is required to secure the space. This deposit will need to be used as a food credit on the night of your function and is non-refundable within one month of your event.

Your function is not confirmed until a deposit is made.

### **Children**

Children are welcome to attend functions but remain the responsibility of the customer and are at no stage allowed to consume alcohol. Management has the right to ask children to be taken home at any time.

### **Function Times**

Functions can start at the time required by the function holder.

On a Friday or Saturday night functions will be allowed to run until 1am with 30 minutes grace to finish drinks.

From there the duty manager can decide if they will allow the function to run later and up to but not exceeding 3am.

Management has the right to stop or allow a function to go on by the level of intoxication of guests and or by the spend amount of guests at the given time.

### **Responsible service of alcohol**

The royal derby practices responsible service of alcohol and by the law reserves the right to refuse the supply of alcoholic beverages to any guest who breach the liquor licensing laws of Victoria.

No external food or beverages will be permitted in the venue. We allow celebration cakes, bowls of potato chips or lollies.



## ROYAL DERBY HOTEL

### **Decorations**

We allow guests to put up decorations at their own time (staff will not do this for you). We don't allow decorations that need to penetrate the walls, nor do we allow glitter or graffiti.

### **Damages and Liability**

The host will be financially liable for any damages sustained to the venue and its contents and property prior to, during or after the event by the client, guests or contractors engaged by the event.

### **Bank Details**

BSB: 013423

ACC: 264998273

And your name as the reference no.

NO 18th BIRTHDAYS!

Licensed hours of operation:

Monday-Thursday | 3.00pm- 3.00am

Friday & Saturday | 12.00pm-3.00am

Sunday | 12.00pm- 11.00pm